

Application Instructions CIF Education and Leisure Fund

Who is eligible to apply?

The following 3 criteria must be met:

1. Adult with lived/living experience of mental health and/or substance use challenges
2. Resident of the City of Vancouver
3. Applicant must not have received an ELF bursary within the last 3 years

What can the bursary be used for?

The funding is to benefit the wellbeing of individuals by providing opportunities to enroll in education and leisure activities that they would otherwise be unable to access

Examples of Education courses:

Courses (ex: university, college, continuing education, prerequisites, etc)

Workshops (ex: First Aid certification, FoodSafe training, dog training, etc)

Other courses/classes (ex: woodworking, metalwork, computer skills, landscaping, etc)

Examples of Leisure activities:

Gym passes

Exercise classes (aerobics, spin, yoga, etc)

Community centre activities and lessons (swimming, tennis, pickle ball, ice skating, etc)

Creative classes (music, acting, painting, sewing, jewelry making, etc)

When can classes start?

- **Start dates must be at least 7-8 weeks after the application deadline**
- **Reimbursements are not issued**
- Funding is paid by CIF directly to the educational institute or leisure centre
- Payments can take up to 6 weeks to process
- The bursary must be used within 6 months of the draw, otherwise the funding is forfeited

*The **Consumer Initiative Fund** strives to **empower** those with mental health and/or substance use challenges **through meaningful involvement***

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Application Process

Download Application Form: SpotlightOnMentalHealth.com/Program/Education-Leisure-Fund

- Completed applications are randomly drawn, winners will be notified by email or phone
- The bursary covers costs up to a maximum of \$400
- Applicants are responsible for all costs exceeding \$400

Submit completed Application Form:

Email: Megan.Brummitt@vch.ca

Fax: 604-874-7661

Mail to or drop off at:

Attn: Consumer Initiative Fund (CIF)

200-520 W 6th Ave

Vancouver, BC V5Z 4H5

What can the bursary NOT be used for?

- It cannot be used to purchase or rent supplies and equipment (textbooks, instruments, clothing, sports gear, ice skates, etc)
- It cannot be used for any subscription-based programs (that require recurring payments)

What if the course/program costs over \$400?

- A written explanation must be included in the Letter of Intent (on page 2 of the Application Form) detailing how the costs exceeding \$400 will be covered

Questions?

Megan Brummitt – Coordinator

Consumer Initiative Fund

Email: Megan.Brummitt@vch.ca

Phone: 604-730-7675

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