

## **About The Richmond Mental Health Consumer and Friends' Society (RCFC)**

The Richmond Mental Health Consumer and Friends' Society (RCFC) is a self-governing, peer-run mental health organization. We provide peer support and a full calendar of engaging and diverse activities for adult mental health consumers in Richmond, B.C.

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### **JOB DESCRIPTION – Peer Support Worker**

**Reports to:** Peer Support Program Coordinator or, in their absence, the RCFC Executive Director.

**Overview:** The Peer Support Worker is responsible for supporting matched clients in achieving their goals within the community and/or providing outreach and support to patients in acute health care settings.

#### **Key Duties and Responsibilities:**

- Work collaboratively in a team environment with other employees and health care professionals.
- Support clients by discussing goals and communicating feedback to case managers or other health care professionals.
- Assist clients in identifying barriers and developing actionable strategies to empower themselves through self-determination.
- Attend bi-weekly payroll/debriefing meetings, record hours and expenses, and ensure client-related issues are safeguarded with the utmost confidentiality.
- Fill out timesheets and keep receipts for expenses for reimbursement.
- Engage in mentoring from the Program Coordinator and participate in professional development, education, and training opportunities.
- Be available for referrals to the next available “best-matched” client and maintain scheduled appointments.
- Keep statistical records and complete evaluations and other required notes.
- Adhere to all program regulations, policies, and procedures.

#### **Skills and Knowledge:**

- Act as a role model for individuals recovering from severe mental illness, maintaining a preventative self-care model and effective stress management strategies.
- Work with a diverse population with empathy, patience, and support.
- Present professionally in all interactions.
- Possess strong interpersonal skills such as conflict resolution, handling challenging behaviors, diplomacy, and teamwork.
- Promote and provide information about other RCFC programs and opportunities to clients and patients.

**Qualifications:**

- High school diploma or equivalent.
- Completion of a recognized peer support training program renewed every five years.
- Lived experience as a mental health consumer within the mental health system.

**Position Details:**

- Part-time position, 6-10 hours bi-weekly, Monday to Friday, during daytime hours.
- Wage rate: \$22 per hour, with paid sick time and vacation.
- Work locations: In-person at various sites in the Richmond community, Vancouver Coastal Health acute health care settings, and, if needed, virtually (via Zoom) from home.

**Application Instructions:**

Please submit a cover letter and resume to:

Jennifer Campillo [jennifer.campillo@vch.ca](mailto:jennifer.campillo@vch.ca)

Richmond Mental Health Consumer and Friends' Society (RCFC)

210-7671 Alderbridge Way, Richmond, BC V6X 1Z9

A full job description is available upon request.

Only short-listed applicants will be contacted.

Closing Date: July 9 2024.