

## Application Instructions Education and Leisure Fund (ELF)

### Who is eligible to apply?

The following 3 criteria must be met:

1. Adult with lived/living experience of mental health and/or substance use challenges
2. Resident of the City of Vancouver
3. Applicant must not have received an ELF bursary within the last 3 years

### What can the bursary be used for?

The funding is to provide individuals with opportunities to enroll in education and leisure activities they would otherwise be unable to access

#### Examples of Education courses:

Courses (ex: university, college, continuing education, prerequisites, etc)

Workshops (ex: First Aid certification, FoodSafe training, dog training, etc)

Other courses/classes (ex: woodworking, metalwork, computer skills, landscaping, etc)

#### Examples of Leisure activities:

Gym passes

Exercise classes (aerobics, spin, yoga, etc)

Community centre activities and lessons (swimming, tennis, pickle ball, ice skating, etc)

Creative classes (music, acting, painting, sewing, jewelry making, etc)

### What can the bursary NOT be used for?

- Cannot be used to purchase or rent supplies and equipment (textbooks, instruments, clothing, sports gear, ice skates, etc)
- Cannot be used for any subscription based programs (that require recurring payments)

*The Consumer Initiative Fund strives to empower those with mental health and/or substance use challenges through meaningful involvement*

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### Application Process

- Completed applications are randomly drawn, winners will be notified by email or phone
- The bursary covers costs up to a maximum of \$400
- Applicants are responsible for all costs exceeding \$400

The Application Form and Letter of Intent are available

Online: [www.spotlightonmentalhealth.com/elf](http://www.spotlightonmentalhealth.com/elf)

In Person: 200-520 W 6th Ave, 2<sup>nd</sup> floor reception

### What if the course/program costs over \$400?

- If the cost is over \$400, a written explanation must be included in the **Letter of Intent** detailing how the costs exceeding \$400 will be covered
- The **Letter of Intent** is on page 2 of the Application Form

### Additional Information:

- The bursary must be used within 6 months of the draw, otherwise the funding is forfeited
- Course registration is the applicant's responsibility
- Funding is paid directly to the educational institute or leisure centre
- **Payments can take up to 6 weeks to process**
- Reimbursements are not issued

### Submit Application Form and Letter of Intent

Email: [Megan.Brummitt@vch.ca](mailto:Megan.Brummitt@vch.ca)

Fax: 604-874-7661

Mail to or drop off at:

Consumer Initiative Fund Office – Attn: ELF  
200-520 W 6<sup>th</sup> Ave  
Vancouver, BC V5Z 4H5

### Any questions? Please contact:

Megan Brummitt  
Coordinator  
Consumer Initiative Fund  
604-730-7675  
[Megan.Brummitt@vch.ca](mailto:Megan.Brummitt@vch.ca)

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